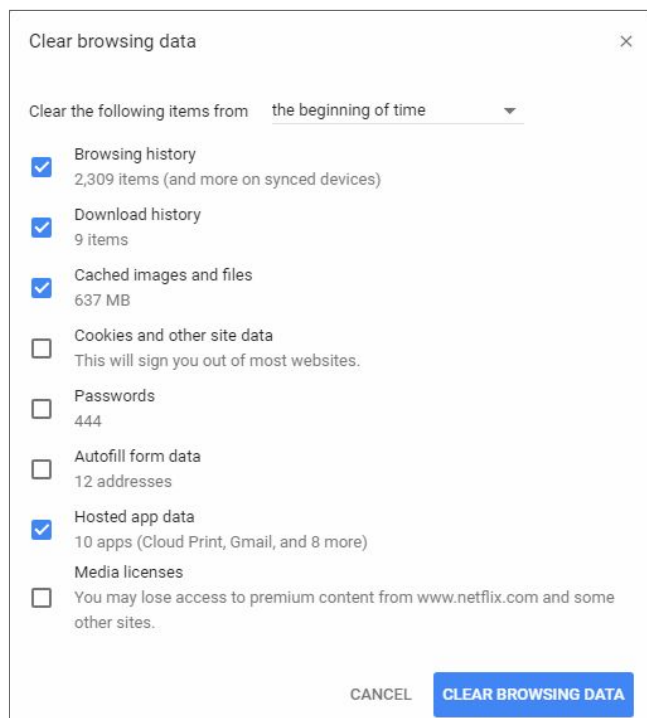# myMPS
How to guide

Clearing browser cache

To clear your browser cache, follow the steps below:

1. Press the keys **Ctrl**, **Shift** and **del** on your Keyboard.
2. Select the period **since installation**, to empty the whole browser cache.
3. Check the option **Images and Files in Cache**.
4. Confirm your settings, by clicking the button **delete browser data**.
5. Refresh the page.

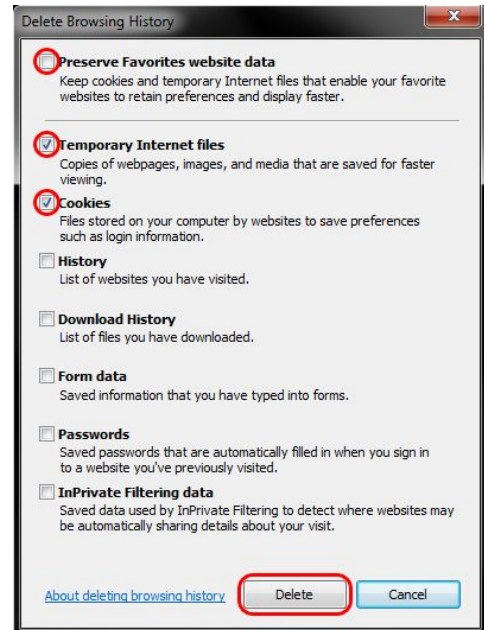Alternatively follow the steps relevant to the browser that you are using.

Google Chrome

1. On your computer, open **Chrome**.
2. At the top right, click **More** .
3. Click **More tools**, **Clear browsing data**.
4. At the top, choose a time range. To delete everything, select **All time**.
5. Next to **Cookies and other site data** and **Cached images and files**, check the boxes.
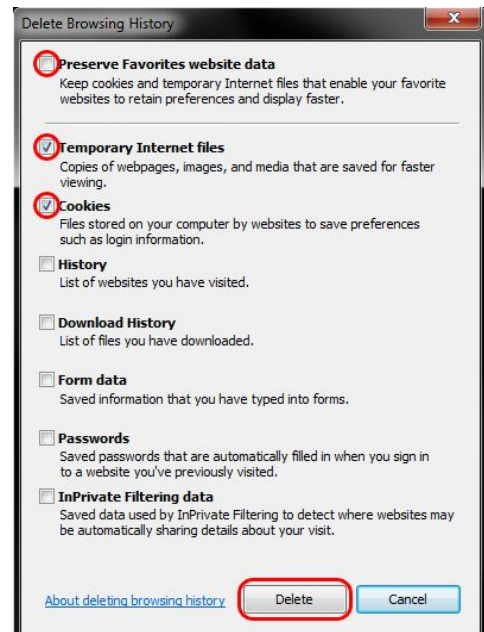6. Click **Clear data**.

Clear browsing data   ✕

Clear the following items from   the beginning of time   ▼

☑ Browsing history
   2,309 items (and more on synced devices)

☑ Download history
   9 items

☑ Cached images and files
   637 MB

☐ Cookies and other site data
   This will sign you out of most websites.

☐ Passwords
   444

☐ Autofill form data
   12 addresses

☑ Hosted app data
   10 apps (Cloud Print, Gmail, and 8 more)

☐ Media licenses
   You may lose access to premium content from www.netflix.com and some other sites.

                        CANCEL   **CLEAR BROWSING DATA**

Internet Explorer

1. Select **Tools** (via the Gear Icon) > **Safety** > **Delete browsing history**
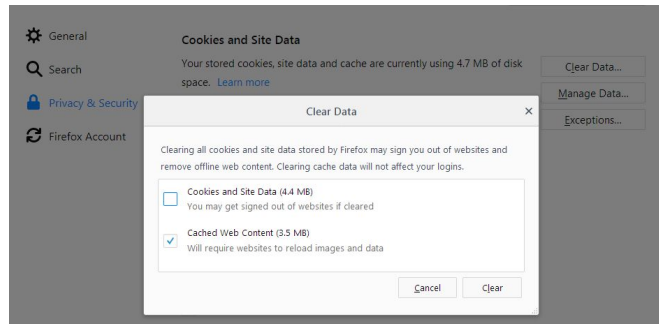   You can also access this menu by holding **Ctrl**, **Shift** and **Delete**.

2. Select the elements you do and do not want to delete and then click **Delete**.
3. You will then get a confirmation at the bottom of the window once it has successfully cleared your data.

Mozilla Firefox

1. Click the **Menu** button ☰ and select **Options**.
2. Select the **Privacy & Security** panel.
3. In the **Cookies and Site Data** section, click **Clear Data.**
4. Select which data you would like to delete.
5. Click the **Clear** button.

Safari

Apple makes it easy: Deleting Safari's Browser cache through a keyboard shortcut

The fastest way to clear your cache is to press **CMD**, **ALT** and **E**.

Clearing the cache through the developer menu

1. You can also enable a developer menu in Safari to enable several professional options. To display the developer menu:
2. Select the first item **Safari** in the main menu and from the drop-down the item **Preferences**.
3. A popup opens. Click on the tab **Advanced**.
4. Check the option **Show Develop menu in menu bar** at the bottom. Now you should see a new menu item in the main menu named **Develop**.
5. If you click on the menu item **Develop** you can select **Empty Caches** from the submenu items.
6. Reload the site.